



## DOUGLAS COUNTY FIRE DISTRICT No. 2

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DOUGLAS COUNTY FIRE DISTRICT NO. 2

BOARD OF DIRECTORS MEETING

Held: TUESDAY, December 20, 2016, 5:30 P.M.

Location: STATION 5, 6000 GARDEN VALLEY ROAD, ROSEBURG, OREGON

### ATTENDANCE

Board Members: Paul Jackson, Jim Lee, Pat Treece, Roy Palmer, John Markovich.

Others Present: Greg Marlar, Rob Bullock, Danna Wafer, Loyce Krogel.

### REGULAR SESSION

#### CALL TO ORDER

Board President Treece called the meeting to order at 5:31 p.m.

#### CONSENT AGENDA

**Mr. Palmer moved, second Mr. Markovich, approval of the Consent Agenda.**  
**Motion carried unanimously.**

#### FINANCE

##### Approval of Accounts Paid.

**Mr. Lee moved, second Mr. Palmer, approval of the Accounts Paid.**  
**Motion carried unanimously.**

Chief Marlar reported that payment in full had been received from Mr. Banducci for both of the fires on his properties and would be included in the financial statement next month.

**Mr. Markovich moved, second Mr. Palmer, approval of the Financial Statement.**  
**Motion carried unanimously.**

#### OLD BUSINESS

Station 652 Renovation Project Update. Tate Powell gave an update on the progress of the renovation at Station 652. He will try for the final inspection on Friday, December 23, 2016.

ESCI Consulting Update. Chief Marlar reported that he and D/C Bullock had met with ESCI on December 6, 2016. A representative from the company will be on site Tuesday, January 10, 2017. Paul Jackson and Roy Palmer have agreed to be Board liaisons if they would

“Do the right thing.”

like to interview Board members. .

Board Policy 1.17 Whistleblower Protection—2<sup>nd</sup> Reading.

**Mr. Palmer moved, second Mr. Lee, approval of Board Policy 1.17 Whistleblower Protection.  
Motion carried unanimously.**

Board Ordinance 01-2017 Cost Recovery Fees.

**Mr. Markovich moved, second Mr. Palmer, approval of Board Ordinance 01-2017 authorizing the adoption of Douglas County Fire District No. 2 Cost Recovery Fees.  
Motion carried unanimously.**

NEW BUSINESS

Re-appointment of Rod Cotton, Carl Mason, and Larry Shipley to the DCFD#2 Civil Service Commission for a four-year term.

**Mr. Jackson moved, second Mr. Markovich, approval to reappoint Rod Cotton, Carl Mason, and Larry Shipley to the Douglas County Fire District No. 2 Civil Service Commission for a four-year term.  
Motion carried unanimously.**

Board Resolution 09-2017 Cost Recovery Fees.

**Mr. Palmer moved, second Mr. Jackson, approval of Board Resolution 09-2017 adopting Douglas County Fire District No. 2 Cost Recovery Fees.  
Motion carried unanimously.**

Mr. Markovich brought up concerns of upcoming purchases out of the Equipment/Construction Funds due to future PERS liabilities and ending of SAFER Retention Grant next October. Chief Marlar explained that he shares those concerns but believes the current projects that are in process and/or completed need to be purchased. He explained that he will discuss later under PERS update but is recommending that the Board not make any future purchases from the Equipment or Construction Funds until after the FY18 Board Budget Workshop in February and we have a better idea of where we are sitting financially and what our projected future outlook is.

Board Resolution 10-2017 Equipment Fund SCBA Bottles.

**Mr. Lee moved, second Mr. Jackson, approval of Board Resolution 10-2017 authorizing the use of up to \$28,050 in funds for the purchase of 30 SCBA air bottles from the fiscal year 2016-2017 Equipment Fund.**

**Motion carried unanimously.**

Board Resolution 11-2017 Construction Fund LPG Car Prop.

**Mr. Markovich moved, second Mr. Palmer, approval of Board Resolution 11-2017 authorizing the use of up to \$56,600 in funds for the purchase of LPG Car fire prop from the fiscal year 2016-2017 Construction Fund.**

**Motion carried unanimously.**

Board Resolution 12-2017 Equipment Fund Staff Vehicle.

**Mr. Palmer moved, second Mr. Lee, approval of Board Resolution 12-2017 authorizing the use of up to \$50,000 in funds for the purchase of 2017 Ford F350 crew cab staff vehicle from the fiscal year 2016-2017 Equipment Fund.**

**Motion carried unanimously.**

Board Resolution 13-2017 Equipment Fund Brush Rigs.

**Mr. Markovich moved, second Mr. Palmer, approval of Board Resolution 13-2017 authorizing the use of up to \$164,000 in funds for the purchase of two (2) 2017 Ford F350 extra cab brush rigs from the fiscal year 2016-2017 Equipment Fund.**

**Motion carried unanimously.**

Board Resolution 14-2017 Equipment Fund Rescue Truck.

**Mr. Palmer moved, second Mr. Markovich, approval of Board Resolution 14-2017 authorizing the use of up to \$90,000 in funds for the purchase of a 2017 Ford F350 crew cab rescue truck from the fiscal year 2016-2017 Equipment Fund.**

**Motion carried unanimously.**

Board Resolution 15-2017 Inter-fund Transfer.

**Mr. Palmer moved, second Mr. Jackson, approval of Board Resolution 15-2017 authorizing the transfer of budgeted funds from the General Fund into the**

**Equipment Fund (\$750,000) and the Construction Replacement Fund (\$500,000).  
Motion carried unanimously.**

Ambulance Subcontractor Transfer to New Entity.

**Mr. Markovich moved, second Mr. Palmer, approval authorizing the Fire Chief to work with Metro West Ambulance, Bay Cities Ambulance and Umpqua Valley Ambulance Service to negotiate the documents necessary to: 1) protect the District's interests and continuous access to quality ambulance service for the District's constituents; 2) allow Metro West/Bay Cities to transfer ownership of the real property located at 1290 NE Cedar Street from Metro West/Bay Cities to JEHL, LLC; 3) allow Metro West Bay Cities to transfer ownership of the ambulance assets to Umpqua Valley Ambulance Service; and 4) allow Metro West/Bay Cities to assign the ambulance services contract to Umpqua Valley Ambulance Service. Following the negotiations, and based upon the Chief's report, the Board will decide whether to consent to the requested transfer of ownership of the real property located at 1290 NE Cedar and assignment of the Ambulance Service Contract.  
Motion carried unanimously.**

Updated Employee Handbook. The Board of Directors reached a consensus concerning the updated Employee Handbook. Chief Marlar stated that it will be available on the M drive.

CHIEF'S REPORT

Chief Marlar reported that he had not yet received the IGA for any incidents at the County landfill.

Chief Marlar informed the Board of EF Recovery, based in Washington, which does cost recovery billing.

Mr. Lee is skeptical and doesn't want District taxpayers billed.

Chief Marlar stated that it is not intended to bill District residents.

Mr. Palmer urged the Board to take advantage of what is allowed without billing District patrons.

Mr. Treece asked Chief Marlar to get references, with names, and reiterated that there will be no billing of District residents or their insurance.

Chief Marlar reported that he and Danna Wafer had been in contact with a PERS representative who stated that the average salary and monthly PERS retirement amounts at Fire District No. 2 were much higher than the average PERS employers in the State. The representative stated that based on our current actuarial she believes we will see an additional 10% increase on our 2017-2019 PERS rates for 2019-2021. She also suggested that we join the pool that would help with future rate increases by "smoothing" them but would not impact the projected 2019-2021 increase.

Chief Marlar recommends suspending all future purchases from the Equipment and Construction Funds, unless needed for safety, until the Board meets for a workshop in February, 2017. The Board reached a consensus. Discussion of PERS liability ensued.

Chief Marlar reported that the water leak at Station 1 had been repaired.

Chief Marlar reported that Local 2091 Christmas Basket program had helped 25 families for a total of 115 people. He thanked Josh Waechter for overseeing this program.

Chief Marlar reported that the annual awards banquet will be held on Saturday, February 4, 2017, at 6:00 p.m. at the Danny Lang Event Center.

ADJOURNMENT

There being no further business to come before the Board at this time, Board President Treece adjourned the meeting at 6:49 p.m.

Approved this 17 day of JANUARY, 2017.

  
Secretary