



DOUGLAS COUNTY FIRE DISTRICT NO. 2

1290 N.E. CEDAR STREET ♦ ROSEBURG, OREGON 97470

541.673.5503 ♦ FAX 541.673.5505

DOUGLAS COUNTY FIRE DISTRICT NO. 2

BOARD OF DIRECTORS MEETING

Held: TUESDAY, April 21, 2015, 6:30 P.M.

Location: HEADQUARTERS, 1290 N. E. CEDAR ST., ROSEBURG, OREGON

ATTENDANCE

Board Members: Joe Waldron, Roy Palmer, Jim Lee, Paul Jackson, Sandy Bratton.

Others Present: Greg Marlar, Rob Bullock, Ray Shoufler, Danna Wafer, Loyce Krogel.

REGULAR SESSION

CALL TO ORDER

Board President Paul Jackson called the meeting to order at 6:30 p.m.

RECOGNITION

Badge Pinning Volunteer Academy. Lt Scott McKnight gave a brief explanation of the Volunteer FF I Academy and recruitment.

Chief Marlar administered the oath of office to the Volunteers present. Volunteers were then pinned by family members.

CONSENT AGENDA

**Mr. Waldron moved, second Sandy Bratton, approval of the Consent Agenda.
Motion carried unanimously.**

FINANCE

Financial Statement. Danna Wafer reviewed the financial statement. She stated that they are almost done collecting the old A/R. Chief Marlar reported that March has been the busiest month on record for transports.

Mr. Waldron noted a potential conflict of interest with checks numbered 58543 and 58262.

**Mr. Palmer moved, second Mr. Waldron, approval of the Financial Statement.
Motion carried unanimously.**

OLD BUSINESS

Sutherlin Transition Workgroup Update. Chief Marlar reported that the City of Sutherlin has asked Fire District No. 2 to prepare a presentation as to why Fire District No. 2 wants to extend the contract. Fire Marshall

Shoufler gave a presentation at 4/13 council meeting. He reported that many of the public that was in attendance were in favor of extending the contract. The decision will be made at the City Council meeting on Monday, April 27, 2015.

Mr. Jackson stated that he is concerned about the relationship between Fire District No. 2 and the City of Sutherlin in the future if the contract is not extended.

Sandy Bratton stated that she is completely against extending the contract under the current terms.

Chief Marlar reported that they are still looking at properties. One consideration is to possibly remodel the end bays at the Calapooia Station to bedrooms and run the first out ambulance from there. This would allow runs to be well within the response time.

Mr. Jackson restated his concern over the relationship between the two (2) entities if the City of Sutherlin does not extend the contract. He does not want Fire District No. 2 to be the department for the City of Sutherlin but he does want Fire District No. 2 to work with the City of Sutherlin. He wants the Board of Directors to give direction to Staff to work collaboratively with the City of Sutherlin and work to maintain a professional relationship.

Chief Marlar stated that he will work with the City of Sutherlin. Fire District No. 2 will lend equipment if necessary and personnel will be invited to participate in training.

Mr. Palmer stated that he would agree with lending equipment and sharing training as long as Fire District No. 2 is not being the primary fire responder for the City of Sutherlin. Their decision is their decision. He wants to see them treated the same as any other mutual aid department.

Sandy Bratton agreed with Mr. Palmer. She stated that the City of Sutherlin needs to see what it is like without Fire District No. 2 responding to fires.

Mr. Waldron agreed with Mr. Palmer and Sandy Bratton.

Mr. Lee agreed with Mr. Palmer, Sandy Bratton, and Mr. Waldron.

FY16 Budget Update. Chief Marlar reported that the Ending fund balance (EFB) from the Sutherlin fund will be transferred to the General Fund at end of the fiscal year. He stated that the FY16 budget has over a million dollar reduction in the ending fund balance for the end of FY16. This is due largely from keeping the Sutherlin personnel, PERS increases and health insurance increases. He stated Enterprise budget is looking good so far. He stated that three (3) new monitors need to be purchased. He reported that the mechanics are spending 90% of their time on ambulance repairs.

Mr. Jackson moved, second Mr. Waldron, approval to purchase two (2) additional ambulances like those purchased recently for the Enterprise Fund.

Mr. Waldron stated that he was totally opposed to the motion and gave his second for the sake of discussion.

Mechanic Steve Gordon told the Board of Directors his thoughts on the vehicles, engines, and upkeep and that there was a need for new ambulances in the fleet.

Mr. Waldron stated that he would like to see the new budget before making a decision.

Mr. Jackson voted for; Mr. Palmer voted for; Mr. Lee voted for; Mr. Waldron voted against; Sandy Bratton voted against.
Motion carried 3-2.

Chief Marlar asked the Board of Directors for clarification as to whether he was to purchase the ambulances now or put that item in the FY16 budget. He also asked if the ambulances were to be purchased with cash or through financing.

Mr. Jackson stated that he would like the District to finance the purchase at \$60,000 a year for three (3) years.

Sandy Bratton questioned the change in operating costs in Sutherlin with the ambulances.

Mr. Waldron expressed concern that Chief Marlar was basing this purchase on only a couple of month's income.

Chief Marlar stated that he will check on chassis availability and lease arrangements.

NEW BUSINESS

Sandy Bratton stated that she is not opposed to having good equipment but she wants Fire District No. 2 to be able to afford it.

Board Resolution 08-15 Security Fence/Gate at Station 652.

Chief Marlar discussed the need for fencing and a gate at Station 652. There has been a big issue with transients using the rear of the station and had a break in to a personal vehicle. Tate Powell stated that Quality Fence gave a bid and project should be under \$5,000 with manual gate.

Sandy Bratton moved, second Mr. Jackson, approval of Resolution 08-2015 authorizing the use of up to \$8,000 in funds for the installation of a fence and gate from the Fiscal Year 2014-2015 Construction Fund. Motion carried unanimously.

HQ Automatic Gates.

Chief Marlar discussed the need to have both gates at HQ installed at the same time to assure security of personnel and equipment at HQ. Received multiple bids and best bid for two automatic gates were for \$16,000.

Mr. Palmer moved, second Mr. Jackson, approval to install automatic gates at Headquarters. Motion carried unanimously.

Fire Chief's Evaluation Process. Mr. Jackson reported that Chief Marlar had done the self-evaluation portion on his annual evaluation. Board members should complete their portion of evaluation and bring it to the next Regular Meeting. Mr. Lee and Mr. Jackson will compile the on-line survey questions and will bring them to the June Board meeting for discussion.

CHIEF'S AND STAFF REPORT

House Bill 3213. Requires that lands within both rural fire protection district and forest protection district be assessed by both districts. Chief Marlar reported that there could be \$75,000 to \$100,000 additional revenue to Fire District No. 2 due to areas being served but not assessed.

Chief Marlar reported that Medicare's Super Rural modifier was extended on April 15th by Congress. It will be in place through October 2017.

Chief Marlar reported that he will bring a supplemental

budget for Enterprise to the May meeting as well as a resolution for Inter-fund Transfers for FY15.

Chief Marlar reported that Tate Powell, Marc Nichols, Ray Shoufler, and Kevin Steele have been working on the burn container. He reported that Mr. Powell and Mr. Nichols had exchanged duty stations so they could work on this project to minimize overtime.

Mr. Gordon addressed the Board of Directors with his appreciation for the work done by these individuals.

Chief Marlar reported that in the past twenty (20) days, 1193 had 68 calls, 58 of which were transports. Of those transports, 13 were long-distance transports.

Dwayne Gettys reported that the extra ambulance has made a difference at Station 654 calls into the City.

Fire Marshall Shoufler reported that he talked to a lot of people at the Home Show and answered lots of questions.

Fire Marshall Shoufler reported that he is looking in to considerations for a rental for housing the ambulance in Sutherlin.

EXECUTIVE SESSION IN
ACCORDANCE WITH ORS.192.660(2)(f)

Board President Jackson moved the meeting in to Executive Session in accordance with ORS.192.660(2)(f) for the consideration of non-public materials at 8:15 p.m.

The Regular meeting reconvened at 8:34 p.m.

Mechanic Steve Gordon reported that currently there are two (2) Winston ambulances and one (1) Sutherlin ambulance as back-up.

ADJOURNMENT

There being no further business to come before the Board at this time, Board President Jackson adjourned the meeting at 8:35 p.m.

Approved this 19 day of May, 2015.


Secretary



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Board Members: Joe Waldron, Paul Jackson, Sandy Bratton, Roy Palmer, Jim Lee.

Others Present: Greg Marlar, Loyce Krogel.

EXECUTIVE SESSION IN ACCORDANCE WITH ORS.192.660(2)(f)

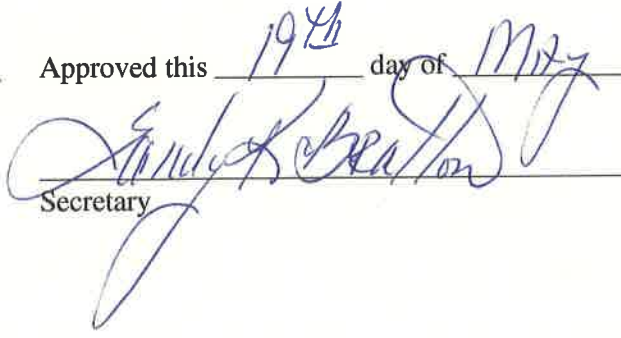
CALL TO ORDER

Board President Jackson moved the meeting into Executive Session in accordance with ORS.192.660(2)(f) for the consideration of non-public materials at 8:15 p.m.

Board members discussed the letter received from Metro West and the response from legal counsel.

The Regular Meeting reconvened at 8:34 p.m.

Approved this 19th day of May, 2015.


Secretary