



DOUGLAS COUNTY FIRE DISTRICT NO. 2

1290 N.E. CEDAR STREET ♦ ROSEBURG, OREGON 97470
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DOUGLAS COUNTY FIRE DISTRICT NO. 2 REGULAR BOARD MEETING

Held: TUESDAY, NOVEMBER 17, 2015, 5:30 P.M.

Location: HEADQUARTERS, 1290 N. E. CEDAR ST., ROSEBURG, OREGON

ATTENDANCE

Board Members: Paul Jackson, Jim Lee, John Markovich, Pat Treece, Roy Palmer.

Others Present: Chief Marlar, Ray Shoufler, Danna Wafer, Loyce Krogel.

REGULAR MEETING

CALL TO ORDER

Board President Jackson called the meeting to order at 5:30 p.m.

CONSENT AGENDA

Mr. Lee moved, second Mr. Palmer, approval of the Consent Agenda.
Motion carried unanimously.

FINANCE

Approval of Accounts Paid—October 2015.

Mr. Jackson declared a potential conflict of interest with check number 59639. Mr. Palmer declared a potential conflict of interest with check number 59643.

Mr. Markovich moved, second Mr. Treece, approval of Accounts Paid.
Motion carried unanimously.

Financial Statement—October 2015. Danna Wafer gave an overview of the Financial Statement.

Mr. Treece moved, second Mr. Markovice, approval of the Financial Statement.
Motion carried unanimously.

OLD BUSINESS

EMS Division Procurement Process Update. Chief Marlar reported that legal counsel is hoping for a final draft of the RFP and exhibits to be ready for the December meetings of Fire District No. 2 and MedCom.

NEW BUSINESS

Board Policy 2.5 Public Records (1st Reading). Chief Marlar noted that this is the first reading of Board Policy 2.5 Public Records.

Board Policy 2.1 Cost Recovery Fees Update. Chief Marlar presented the update to Board Policy 2.1 to include a cost recovery provision for lift assist calls that are outside of the Fire District boundaries. Chief reported that he will be meeting next week with the Fire Chief and Police Chief to ask who should be billed, the citizen or the City.

Mr. Jackson moved, second Mr. Lee, approval of Board Policy 2.1 with the two (2) noted changes. Motion carried unanimously.

Resolution 06-2016 Interfund Transfer Ladder Truck.

Mr. Palmer moved, second Mr. Markovich, approval of Resolution 06-2016 authorizing the transfer of \$70,802 budgeted funds from the Equipment Fund into the Debt Services Fund. Motion carried unanimously.

Representation of District for Ambulance Subcontract.

Mr. Markovich moved, second Mr. Treece, approval of the representation of the District for Ambulance Subcontract. Motion carried unanimously.

CHIEF'S REPORT

Chief Marlar reported that two (2) drivers flew out yesterday to pick up the ambulances and are driving back today. The third ambulance will be ready the first part of December.

Chief Marlar reported that the Workers Compensation Mod for 2016 will rise to 1.03 from 0.89 about a 12% increase as the worse scenario. The organization is willing to re-evaluate July 1, 2016.

Chief Marlar reported that proposed ASA Franchise fees are to implemented and spread over three (3) years once approved by the county. The item was pulled from the agenda because the ASA providers had not yet been notified.

Chief Marlar reported that there is a Civil Service certified eligibility list. Doug Peterman was rehired. Five (5) EMS personnel have left in the past two (2)

months.

Chief Marlar reported that a Special Recognition award regarding the work during the UCC incident will be given in February, 2016 by SDAO. Media will be here in December to film video.

Chief Marlar reported that December 1 and 2, 2015, he will be going to OSU and UO to sit on a panel to discuss the UCC incident.

Chief Marlar reported that the Business Office will be closed Thursday and Friday, November 26 and 27, 2015, for Thanksgiving.

Chief Marlar reported that Jeff Cooley will be at the December, 2015, Board meeting to present the annual audit.

Chief Marlar reported that hydrants are being placed and the Station 653 paving project should be done the end of the week.

Chief Marlar reported that Cascade Community Credit Union is establishing a 501c3 fund to help with coping with the aftermath of the UCC incident. A board will be established to administer the fund.

Chief Marlar reported that \$28,000 had been received for the water tender stand-by during the Stouts Creek Fire. He would like to use the funds to set up a Wildland Taskforce trailer.

Fire Marshal Shoufler reported that a house had been donated for training. The Fire Investigation 200 course has fifteen (15) students. The class will burn down the house on Saturday, November 21, 2015.

Mr. Treece wanted to discuss the drug paraphernalia that had recently been found in a fire station. He thinks the District should develop a policy to deal with future occurrences. Chief Marlar will research the issue. Mr. Treece stated that if drug paraphernalia is found all personnel should be tested immediately. Chief Marlar will bring back information for the Board to work with. Tate Powell stated that union personnel have been told to demand to be tested.

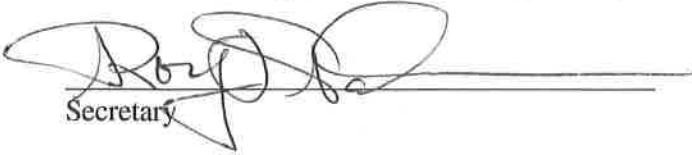
Executive Session in accordance with ORS 192.660(2)(f) for the consideration of non-public materials at 6:35 p.m.

The Regular Meeting reconvened at 7:29 p.m.

ADJOURNMENT

Board President Jackson adjourned the meeting at 7:29 p.m.

Approved this 15 day of December, 2015


Secretary