



DOUGLAS COUNTY FIRE DISTRICT NO. 2

1290 N.E. CEDAR STREET ♦ ROSEBURG, OREGON 97470
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DOUGLAS COUNTY FIRE DISTRICT NO. 2 REGULAR BOARD MEETING

Held: TUESDAY, OCTOBER 20, 2015, 5:30 P.M.

Location: HEADQUARTERS, 1290 N. E. CEDAR ST., ROSEBURG, OREGON

ATTENDANCE

Board Members: Paul Jackson, Jim Lee, John Markovich, Pat Treece, Roy Palmer.

Others Present: Chief Marlar, Rob Bullock, Danna Wafer, Loyce Krogel.

REGULAR MEETING

CALL TO ORDER

Board President Jackson called the meeting to order at 5:30 p.m.

CONSENT AGENDA

Mr. Lee moved, second Mr. Jackson, approval of the Consent Agenda.

Motion carried unanimously.

Mr. Markovich moved, second Mr. Jackson, approval of Accounts Paid.

Chief Marlar clarified the division of Speer Hoyt legal bills for RFP procurement work at 50-50, split equally between Fire and EMS. Mr. Markovich would like the entire expense to be charged to EMS. The Board of Directors reached a consensus to pay 100% of the expense from EMS. The bill for last month will be reclassified.

Motion carried unanimously.

FINANCE

Danna Wafer gave an overview of the Financial Statement.

Mr. Markovich questioned the amount of A/R. Chief Marlar and Ms. Wafer both responded that Systems Design is watching the A/R and believe that it is on track at 2:1 ratio.

Mr. Lee moved, second Mr. Jackson, approval of the Financial Statement.

Motion carried unanimously.

OLD BUSINESS

EMS Division Procurement Process Update. Chief Marlar reported that a letter had been given to Metro West terminating the Letter of Intent.

Chief Marlar reported that the County Counsel was not opposed to Fire District No. 2 subcontracting with a private ambulance service provider. Chief Marlar has drafted ambulance provider specifications and has reviewed with our legal counsel. Our counsel is currently assembling into RFP document. Chief Marlar reported that the bargaining unit was forwarding language for consideration in the RFP.

CORRESPONDENCE

Mr. Lee reported that MedCom had reviewed Chief Marlar's discussion with County Counsel.

D/C Bullock reported that a grant for the Ben Sarafin Fund in the amount of \$5,000 had been received for the Catacraft purchase. He will bring the exact purchase price to the Board at the next Regular meeting.

NEW BUSINESS

UCC Incident Update.

Dispatched to Umpqua Community College on October 1st for a active shooter incident. We had a total of 19 victims. Ten (10) were transported by ambulance and nine (9) fatalities at scene. We responded with approximately 45 personnel in 10 ambulances and 4 engines and 5 chief officers.

Chief Marlar reported that the crews were professional and did an outstanding job. Debriefings were provided for employees and their families. Personnel appreciated the Board presence at the debriefing on Sunday, October 4th. District personnel attended Treven Anspach's memorial services on Saturday, October 17th.

Chief Marlar reported we have a long road ahead of us and that our organization has been changed forever by this event. This event will not define us.

Chief Marlar spoke about what counseling resources are available. He is looking into funds being set up locally to pay for long-term mental health care.

Chief Marlar reported that he had submitted the names of the first responders to SDAO to be recognized for their response in this incident. Chief Marlar stated that he will submit the names of first responders involved as well for State EMS awards next year..

D/C Bullock reported that correspondence is being received from all over the nation. He stated that what the organization accomplished is something to be proud of.

Chief Marlar is sending thank you letters across the state to those who assisted during the incident.

Mr. Lee stated his thanks on behalf of the Board of Directors to all personnel for their work in difficult circumstances.

Mr. Markovich stated, "Good job" and that he was very proud.

Mr. Jackson stated that Roseburg City Fire and Fire District No. 2 EMS Division personnel covered all five (5) stations on Saturday, October 17, 2015, during the Treven Anspach service. He stated that personnel had done an extraordinary job during the incident.

Board Resolution 05-2016—Construction Interfund Transfer.

**Mr. Palmer moved, second Mr. Jackson, approval of Boar Resolution 05-2016 authorizing the transfer of buegeted funds from the General Fund into the Construction Replacement Fund.
Motion carried unanimously.**

CHIEF'S REPORT

Chief Marlar reported that the District receives a discount on the insurance premium for following best practices. He noted that the public records policy needs to be better defined and will be presented at the next Board meeting for review.

The Board reviewed the list of best practices and approved.

Chief Marlar reported that an ambulance had been in an accident on Wednesday, September 30, 2015, which totaled the vehicle. A check from the insurance company has been received for replacement value.

Chief Marlar reported that a Paramedic eligibility list is being established with Winston-Dillard Fire District. Twenty-three (23) candidates tested; twenty-one (21) candidates took the written test; and eleven (11) candidates passed the written test. Oral Boards will be held the 21st and 22nd of this month.

Chief Marlar reported that two (2) EMS employees left this month and one (1) has given notice. This has been discussed at impact bargaining. The positions have been posted. If more personnel leave, this could have serious impact on staffing levels.

Chief Marlar reported that the Sutherlin Fire Department plans to recommend to the City Council to do away with public assists. They plan to have Bay Cities Ambulance cover any such calls. Bay Cities Ambulance has agreed to cover these calls if they are available.

Chief Marlar recommends charging for lift assist calls. He will bring an update to the next Regular meeting to discuss costs and waivers.

Tate Powell gave an update on the Training Grounds project. The temporary access will be changed to permanent access. Mr. Powell will have a bid next week.

Mr. Jackson moved, second Mr. Treece, approval to move forward with the additional permanent driveway with costs not to exceed \$50,000.00. Motion carried unanimously.

PRESIDENT'S REPORT

Mr. Palmer presented clarification of the purpose of the Consent Agenda. Mr. Powell stated that the public doesn't get the benefit of the questions Board members have. Mr. Gettys stated that there is always discussion.

The Board reached a consensus to move Correspondence, MedCom and Committee minutes to the Consent Agenda and to move Accounts Paid to Finance.

ADJOURNMENT

Board President Jackson adjourned the meeting at 7:00 p.m.

Approved this 17 day of November, 2015


Secretary