



DOUGLAS COUNTY FIRE DISTRICT No. 2

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DOUGLAS COUNTY FIRE DISTRICT NO. 2

BOARD OF DIRECTORS MEETING

Held: TUESDAY, OCTOBER 18, 2016, 5:30 P.M.

Location: STATION 5, 6000 GARDEN VALLEY ROAD, ROSEBURG, OREGON

ATTENDANCE

Board Members: Paul Jackson, Pat Treece, Jim Lee, Roy Palmer.

Others Present: Chief Marlar, Rob Bullock, Ray Shoufler, Jeff, Cooley, Loyce Krogel.

REGULAR SESSION

CALL TO ORDER

Board President Treece called the meeting to order at 5:28 p.m.

NEW BUSINESS

Annual Audit review Ending June 30, 2016. Jeff Cooley gave an overview of the recently completed annual audit review for the Fire District. He encouraged the District to update the actuarial to reflect the sale of the Enterprise division.

Mr. Cooley gave an “unqualified opinion” for the Fire District.

Mr. Palmer moved, second Mr. Jackson, acceptance of the Annual Audit Review ending June 30, 2016. Motion carried unanimously.

CONSENT AGENDA

Mr. Palmer moved, second Mr. Jackson, approval of the Consent Agenda. Motion carried unanimously.

FINANCE

Mr. Lee declared a potential conflict of interest with check number 61260.

Mr. Jackson moved, second Mr. Lee, approval of the Accounts Paid. Motion carried unanimously.

Chief Marlar reported that the Financial Statement

“Do the right thing.”

reflects the closure of the Enterprise Fund with the monies being transferred into the General Fund.

Mr. Lee moved, second Mr. Palmer, approval of the Financial Statement.

Motion carried unanimously.

2017-2019 PERS Employer Rates. Chief Marlar gave an overview of the new employer PERS rates for the next biennium. Tier 1/2 rates will be increasing 9.47% for the next two budget cycles.

OLD BUSINESS

Station 652 Renovation Project Update. Tate Powell reported that he is still looking for options for the concrete portion of the renovation. The project is progressing well. He is looking to move the crews in to the station by December 1, 2016.

Chief Marlar reported that the crews are getting along well with the personnel at Winston-Dillard. The run times are as anticipated.

NEW BUSINESS

Consulting Firm Proposals. Chief Marlar reported that they received three proposal for the District's RFQ to perform an organizational analysis and assist with updating our strategic plan. Chief Marlar stated that he and Mr. Palmer had each evaluated the submitted bids and each scored separately. Board members were given the scoring matrix and copies of the bid proposals. The Board discussed the bids. Mr. Palmer explained the process.

The Board of Directors reached a consensus that they were in favor of spending more money than originally budgeted on a consultant. This item was table until the next Regular Meeting so the Board members could review the proposals and scoring matrix further.

Board Resolution 06-2017 Equipment Fund Stryker PowerPro.

Mr. Palmer moved, second Mr. Jackson, approval of Resolution 06-2017 authorizing the use of up to \$17,250 in funds for the purchase of a Stryker PowerPro gurney with power load kit from the fiscal year 2016-2017 Equipment Fund.

Motion carried unanimously.

Staff Report Station 651 Shop Improvements. D/C Bullock reported on the state of the shops at Station 651.

Mr. Jackson moved, second Mr. Palmer, approval to pay for the improvements as presented in the staff report.

Motion carried unanimously.

Staff Report Rescue Replacement. D/C Bullock went over highlights of the staff report.

Mr. Palmer moved, second Mr. Lee, approval for staff to move ahead with the Rescue Apparatus Replacement as reported in the staff report.

Motion carried unanimously.

Atrio Medicare Letter of Agreement.

Mr. Lee moved, second Mr. Palmer, approval for Chief Marlar to sign the Atrio Medicare letter of agreement.

Motion carried unanimously.

OEM Tactical Gear Grant Agreement. Chief Marlar reported that a grant of \$16,000 had been received.

Mr. Palmer moved, second Mr. Lee, approval to accept the OEM Tactical Gear grant and approval for Chief Marlar to sign the agreement..

Motion carried unanimously.

Supplemental Budget. Chief Marlar reported that a public hearing is required due to the amount of the proposed supplemental budget. This hearing will be advertised and held during the November, 2016, Board meeting.

CHIEF'S REPORT

Chief Marlar reported that they are working on a final draft IGA with the County for responses to incidents at the County landfill. The County will pay Fire District No. 2 \$5000 annually.

Chief Marlar reminded Board members of the OFDDA Conference next week. Chief Marlar will be presenting a talk on the UCC incident.

Chief Marlar reported that at the EMS Awards Banquet he and Fire Marshal Shoufler had received on behalf of Fire District No. 2 a citation for the UCC incident. Also he accepted a Purple Heart Award for Treven Anspach on behalf of the family.

Chief Marlar reported that he has been selected for jury

duty for the month of November. He also will be seeing a neurosurgeon for his neck.

Chief Marlar reported that he had received a telephone call from Lauren Young Tire asking why the District was not purchasing tires from them. Chief Marlar asked the Board of Directors for direction in shopping locally when the cost is significantly higher. The Board was in consensus that when prudent we should purchase local but prices need to be competitive and purchases should still be made in the best interest of our taxpayers.

D/C Bullock gave Board members a handout and a brief explanation about using an infrared sauna to detox personnel after a fire.

Mr. Palmer left the meeting at 7:12 p.m. The quorum was not affected.

ADJOURNMENT

Board President Treece adjourned the meeting at 7:13 p.m.

Approved this 15 day of November, 2016


Secretary