



DOUGLAS COUNTY FIRE DISTRICT No. 2

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DOUGLAS COUNTY FIRE DISTRICT NO. 2

BOARD OF DIRECTORS MEETING

Held: TUESDAY, July 19, 2016, 5:30 P.M.

Location: STATION 5, 6000 GARDENVALLEY ROAD, ROSEBURG, OREGON

ATTENDANCE

Board Members: Paul Jackson, Pat Treece, Jim Lee, John Markovich, Roy Palmer.

Others Present: Greg Marlar, Rob Bullock, Ray Shoufler, Danna Wafer, Tate Powell, Brian Gurney, Kevin Steele.

REGULAR SESSION

CALL TO ORDER

Board Vice-President Jim Lee called the meeting to order at 5:30 p.m.

CONSENT AGENDA

**Mr. Palmer moved, second Pat Treece, approval of the Consent Agenda.
Motion carried unanimously.**

FINANCE

Financial Statements. Danna Wafer presented the AP listing and reviewed the financial statements. She recapped the final cost of Station 1 remodel ending up costing approx. \$45,000 also noting that the conflagration trailer was almost completed staying under the allotted \$28,000.

**John Markovich moved, second Roy Palmer, approval of the Accounts Paid.
Motion carried unanimously.**

**Paul Jackson moved, second Roy Palmer, approval of the Financial Statements.
Motion carried unanimously.**

OLD BUSINESS

Old Ladder Truck Surplus.

Chief Marlar discussed the ladder truck surplus progress referring back to 9/2014 and the Boards consent to seek

“Do the right thing.”

\$30,000. Chief stated that the best cash offer to date was \$5,000; however, a company specializing in training has offered \$12,000 training classes of our choice in trade. Rob Bullock mentioned that the training would be useful especially as the County was giving the District a power boat. Jim Lee asked if the trainers were reputable.

Chief Marlar stated that the training offer was the best to date. He asked the Board to give him authorization to surplus the ladder truck for under \$5,000 or best comparable offer. He would then relist it for sale, if required for one week minimum with the new price.

Pat Treece moved, Roy Palmer second, approval for the Chief to surplus the old ladder truck for \$5,000 or a comparable deal.

Motion carried unanimously.

NEW BUSINESS

Sutherlin Agreement.

Chief Marlar informed the Board that on July 11, 2016 the Sutherlin Council met in executive session and accepted the District's offer of \$25,000 to settle the claim of missing and damaged equipment. With this acceptance, Chief worked with Legal Counsel to prepare an agreement presented to the Board finalizing any and all discussions in regards to any further claims of missing or damaged equipment with the City of Sutherlin.

John Markovich moved, second Pat Treece, to accept the Agreement as written.

Motion carried unanimously.

Board Officer Elections.

Paul Jackson moved, second Jim Lee, approval of Pat Treece as Board President.

Motion carried unanimously.

Pat Treece moved, second Paul Jackson, approval of Jim Lee as Board Vice-President.

Motion carried unanimously.

Pat Treece moved, second Paul Jackson, approval of John Markovich as Board Treasurer/Secretary.

Motion carried unanimously.

Jim Lee handed over the meeting to newly elected President Pat Treece.

Resolution 18-2016 Authorizing the use of up to \$13,500 in funds for the sealing of asphalt from the Fiscal Year 2015-2016 Construction Fund.

John Markovich moved, second Roy Palmer, approval to adopt Resolution 18-2016 authorizing the use of up to \$13,500 in funds for the sealing of asphalt at station 3 from fiscal year 2015-2016 Construction Fund.

**John Markovich moved, second Roy Palmer, approval to adopt Resolution 18-216 authorizing the use of up to \$13,500 in funds for the sealing of asphalt from the Fiscal Year 2015-2016 Construction Fund.
Motion carried unanimously.**

Resolution 19-2016 Authorizing the use of up to \$3,000 in funds for the purchase of a new station washer and dryer and plumbing from the Fiscal Year 2015-2016 Construction Fund.

Mr. Lee moved, second Mr. Markovich, approval to adopt Resolution 19-2016 authorizing the use of up to \$3,000 in funds for the purchase of a new washer and dryer and plumbing from fiscal year 2015-2016 Construction Fund.

Motion carried unanimously.

Resolution 01-2017 Approving the purchase of one (1) Pierce 4.3 Freightliner, single, 1000 pump, tanker 2100 through the use of the PPA MPA Interstate Cooperative Procurement Process pursuant to ORS 279A.220.

Mr. Markovich moved, second Roy Palmer, approval to adopt Resolution 01-2017 approving the purchase of one Pierce 4.3 Freightliner, single, 1000 pump, tanker 2100 for the fiscal year 2016-2017 in the total amount of \$275,106, not to exceed \$300,000.

Motion carried unanimously.

Board Policy Review 9.8-9.14

Jim Lee moved, second Paul Jackson, approval of Board Policy 9.8 through 9.14.

Motion carried unanimously.

Legal Fees

Per the Boards request, Chief Marlar reported on his findings in regards to alternatives for District legal representation. He noted that the District has utilized Speer Hoyt since 1980. A survey of OFSOA members (20 responses), was taken by Staff, finding that the majority (16) of Districts utilized Speer Hoyt. Chief Marlar and Staff recommend that the Board stay with Speer Hoyt specifically for cost savings as well as District knowledge. The Board agreed to stay with Speer Hoyt.

Staff Report Station 652 Renovation Project

Chief Marlar asked the Board to provide direction to staff on moving forward with Station 652 renovation project. Background information was provided with the reasons for the necessary remodel. Tate Powell also presented and discussed the actual building plans. He also stated that the project will take 90 days, but no more than 120 days to complete.

Chief Marlar also asked that Engineer Tate Powell be moved to a temporary position to act as General Contractor over the renovation project. Station 652's crew will temporarily run out of Winston Dillard's fire station during the renovation.

Paul Jackson moved, second Jim Lee, to move forward with the renovation project of Station 652. Motion carried unanimously.

Staff Report Apparatus Replacement Brush engines/Staff Vehicle

Deputy Chief Bullock requested the authorization of the Board to move forward with the purchase of 2 Brush Engines and Staff Vehicle previously approved by the Board. He presented background information as well as financial impact for the purchase.

John Markovich moved, second Roy Palmer, to move forward with the purchase of 2 Brush Engines and a Staff Vehicle.

Staff Report Landfill Response Request

Deputy Chief Bullock asked the Board to provide

direction on establishing a contract with Douglas County to provide fire suppression at the Douglas County Landfill. He gave four options, with the Board finding favor with the choice of an annual contract of \$5,000 and then charging for expenses in excess of \$5,000 at 75% of our established rates.

Board members encouraged further discussions with the County in regards to closing boundaries as discussions continue about the Landfill contract.

Fire Chief's Evaluation

Chief Marlar went over the process stating that he has sent out evaluations to all Board members. He has asked that Board members give them to Board President Pat Treece before the next meeting. Mr. Treece will score them and bring his findings back to Executive Session at the next Board meeting.

CHIEF'S REPORT

FireMed renewals are doing very well and we have collected \$410,153 or 99% of \$416k budget. Second mailing has gone out to about 1,200 outstanding.

Our 3 new ambulances have arrived. Larry is finishing up installing the modems, iPads, airbags and radio systems. We are waiting for the drug refrigerators to arrive and they will be installed. We hope to receive our OFA EMS licenses this week.

Our fire crews started their new 48/96 hour shift schedule yesterday. We are doing a trial on this schedule for 6 months and then will decide if we will continue with it. Our subcommittee will meet next month to review trial thus far. We also made some shift/station assignment changes that went into place the 1st of July

Bob Banducci was sent a second notice and we are preparing to proceed to collections and/or lien on property if necessary.

We have had 3 EMS personnel that have file and will receive unemployment payments so far totaling \$2274

ADJOURNMENT

There being no further business to come before the Board at this time, Board President Treece adjourned the meeting at 7:12 p.m.

Approved this 23 day of August, 2016.



Secretary