



DOUGLAS COUNTY FIRE DISTRICT No. 2

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DOUGLAS COUNTY FIRE DISTRICT NO. 2

BOARD OF DIRECTORS MEETING

Held: TUESDAY, May 17, 2016, 5:30 P.M.

Location: HEADQUARTERS, 1290 N. E. CEDAR ST., ROSEBURG, OREGON

ATTENDANCE

Board Members: Paul Jackson, Jim Lee, Pat Treece, Roy Palmer, John Markovich.

Others Present: Greg Marlar, Rob Bullock, Ray Shoufler, Danna Wafer, Loyce Krogel.

REGULAR SESSION

CALL TO ORDER

Board Vice-President Lee called the meeting to order at 5:27 p.m.

CONSENT AGENDA

Mr. Markovich noted incorrect time on the Executive Session Minutes.

Mr. Palmer moved, second Mr. Markovich, approval of the Consent Agenda with the noted corrections. Motion carried unanimously.

NEW BUSINESS

County Assessor Roger Hartman—Annexation Discussion. Chief Marlar gave a brief history of the annexation process to close the boundary of the District.

Mr. Hartman stated that he was reporting feedback he had received from five to seven (5-7) people. He had an issue with the increasing intensity of the letters sent referencing properties not being in the Fire District boundaries. The individuals were upset that the letters had been sent to the insurance and mortgage companies.

The Board of Directors stated that they felt it was important that the property owners, insurance companies, and mortgage companies were aware that these properties did not have fire protection and that the Fire District was not obligated to respond. The Board of Directors has taken no further action since the mailing to the mortgage companies in 2014.

FINANCE

Mr. Markovich expressed concerns that the Enterprise A/R was increasing. Chief Marlar responded that he has spoken with the president of Systems Design addressing

“Do the right thing.”

this problem. Systems Design states that they are not treating the District's accounts any differently. Chief Marlar and Danna Wafer are monitoring the A/R account and keeping in constant contact with Systems Design on the issue.

Approval of Accounts Paid.

Mr. Markovich moved, second Mr. Palmer, approval of the Accounts Paid and the Financial Statement. Motion carried unanimously.

OLD BUSINESS

EMS Division Transition Process Update. Chief Marlar reported that there was a Special Board Meeting on Wednesday, May 4, 2016 to discuss proposed master agreement changes. The signed master agreement was delivered to the County on Friday, May 6, 2016.

Closing is scheduled to occur on Tuesday, May 31, 2016, at 9:00 a.m.

F/M Shoufler reported that the remodel at Station 1 is going well. The movers will be a HQ on Friday, May 27, 2016, to move the large items.

DC Bullock and Chief Marlar will meet with the Police Chief and the Fire Chief of the City of Sutherlin on Wednesday, May 18, 2016, to further discuss the invoices submitted.

Chief Marlar reported that FireMed renewals are going well.

The Celebration of Life for Cy Heyniger will be held at Redeemer's on Sunday, May 22, 2016, at 3:00 p.m.

Chief Marlar reported that this week is EMS Week. There is a BBQ all week for the crews.

Chief Marlar reported that crews were recognized yesterday, May 16, 2016, for their response to the UCC incident.

Mr. Palmer reported that he had recently been asked about the possibility of using the Umpqua Station for overflow parking during an event. Chief Marlar responded that individuals should contact DC Bullock.

Farick West addressed the Board of Directors with his concerns about children climbing on the Holabird engine. He stated that he did not want to see the

apparatus damaged. He also gave Chief Marlar an inventory list for the engine. Mr. West stated that he has a photo album documenting the rebuilding of the engine.

NEW BUSINESS

Board Policy Review 4.1, 5.1, 6.1, 7.1, 8.1, 10.1-10.2.
Chief Marlar reported that no changes had been made.

Mr. Markovich pointed out the usage of both Division and Bureau in Policy 4.1. Chief Marlar will edit the policy to use only Division.


Mr. Treece moved, second M. Markovich, approval of the Board Policies listed with the noted changes.

Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board at this time, Board Vice President Lee adjourned the meeting at 6:47 p.m.

Approved this 21 day of June, 2016.


Secretary